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TOWN OF WINDSOR

Windsor, North Carolina 27983

Received

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TOWN ADMINISTRATOR
L. Allen Castelloe

March 3, 2020

Ms. Charlan Owens, District Planner
NC Division of Coastal Management
401 South Griffin Street, Suite 300
Elizabeth City, NC 27909

Dear Ms. Owens:

Attached is the Land Use Plan Status Report for the Town of Windsor as required by the CAMA Local Planning and Management Grant guidelines. The Town has provided the status of all implementing strategies.

If you have any questions regarding the report, please feel free to contact me.

Sincerely,

L. Allen Castelloe
Town Administrator

**Town of Windsor
Comprehensive CAMA Land Use Plan
Implementation Status Report**

- I.1 The Town will consider applying for public access funding to extend the riverwalk located along the Cashie River.

The Town has not applied for funding for this project since adoption of the 2018 Comprehensive CAMA Land Use Plan. The Town will continue to consider implementation of this project if, and when, funding becomes available.

- I.2 The Town will consider partnering with private entities to secure funds for routine maintenance of the Cashie Riverwalk.

Currently, the Town of Windsor is responsible for the ongoing maintenance of the Cashie Riverwalk. The Town will continue to seek private and/or third-party partners to improve upon and maintain Riverwalk facilities. The Riverwalk is an asset which helps in promoting the Town as a tourist destination and is critical to the Town's economic development.

- I.3 Windsor desires the Cashie River to be a navigable river. The Town will look for resources to assist with debris removal, and channel depth maintenance.

The Town continues to work closely with Bertie County to monitor the condition of the Cashie River regarding the proliferation of debris, as well as sedimentation of the riverbed. The Town includes money for river maintenance in the annual budget as necessary.

- I.4 The town will consider increasing advertising for the Livermon Park, Rotary Park, and the Elm Street Campground in an effort to increase awareness about these facilities.

The Town of Windsor works closely with the Chamber of Commerce, as well as Bertie County Economic Development, to promote all of the Town's active and passive recreational opportunities. Over the last few years, the Town has placed a priority on advertising the availability of the Town's treehouse facilities, as well as the renovated campground. Additionally, the Town continues to work with regional school systems to provide access for school children at the Livermon Mini-Park and Zoo.

- I.5 Windsor will pursue funding under the North Carolina CAMA Shoreline Access funding program for other eligible projects that provide access for its citizens, including persons with disabilities. (15A NCAC 7M, Section .0300, Shorefront Access Policies).

The Town has not applied for funding for any projects since adoption of the 2018 Comprehensive CAMA Land Use Plan. The Town will continue to consider improving ADA accessibility at all Town recreational facilities if, and when, funding becomes available.

- I.6 The Town will continue to cooperate with the Clean Water Management Trust Fund in an effort to acquire/reserve additional property along the Cashie River as open space.

The Town has not received funding through the Clean Water Management Trust Fund to acquire additional properties along the Cashie River since adoption of the 2018 plan. The Town will continue work closely with the CWMTF as opportunities arise.

- I.7 The Town will apply for grant funding to rehabilitate substandard houses and clear dilapidated houses for low to moderate income persons and the elderly. Some sources for this funding are North Carolina Housing Finance Agency funding and United States Department of Agriculture funding.

In recent years, the funding streams related to housing rehabilitation have changed slightly. The Town's housing rehabilitation efforts have been initiated as a function of the Town's hurricane recovery efforts, most specifically Hurricane Matthew in 2016. Subsequent to Hurricane Matthew, the Town has partnered with Bertie County to obtain funding to rehabilitate flood-damaged homes through the State's Disaster Recovery Assistance Program.

- I.8 The Town will prepare a pedestrian access study that identifies the locations of current sidewalks, the need for sidewalk additions, and the need for walking/hiking trails. This study will focus on tying together the town's various recreational facilities. The Town will support implementation of the 2013 Town of Windsor Parks and Recreation Master Plan (Appendix F lists the recreation improvements which are recommended in the plan).

The Town of Windsor received funding through the North Carolina Department of Transportation to prepare a bicycle and pedestrian facilities plan in 2016. The plan was drafted, and ultimately adopted by the Town Board of Commissioners on July 12, 2018. This plan is now in the early stages of implementation.

- I.9 Windsor will allow the reconstruction of any residential structures demolished by natural disasters when the reconstruction complies with all applicable local, state, and federal regulations.

This action is ongoing within the Town of Windsor. The Town requires that substantially damaged structures be reconstructed to a standard that complies with all current zoning and flood damage prevention regulations.

- I.10 The Town will enforce its zoning regulations for type and location of commercial and industrial development.

This action is an ongoing day-to-day function of the Town's administration.

- I.11 Windsor will rely on its zoning ordinance and the CAMA permitting program, if required, with regard to new industrial development and expansion of existing industrial facilities.

This action is an ongoing day-to-day function of the Town's administration as potential projects materialize.

- I.12 Windsor will continue to seek grant funding from the NC Main Street Program to be utilized for facade improvements in conjunction with the town's downtown revitalization program.

Since adoption of the updated plan, the Town of Windsor has not received any additional funding through the NC Main Street Program to complete façade improvements; however, the Town will continue to coordinate with the agency regarding potential funding opportunities.

- I.13 The Town will pursue grant funding to assist with the identification and "clean-up" of brownfield sites.

Since adoption of the updated plan, the Town of Windsor has not received any funding to address the issue of brownfield cleanup; however, the Town will seek to secure this funding as the need arises.

- I.14 The Town will endeavor to educate the public about environmentally sensitive areas and what actions they can take to help do their part in preservation. Education may be done through public service announcements or through programs run within the Roanoke/Cashie River Center.

Brief overview of some of the activities at RCRC

- Exhibit Hall with environmental education displays open to the public 6 days during the week
- River Rambling boat tours of the Cashie River free of charge, April through October
- Mistletoe Ramble - 1 week in December
- October 2017 - underwrote teacher training for 12 local teachers at Campy Trinity's Sound to Sea
- August 2018 - Professional Development for Bertie County Teachers
- Purchased a stream table for Bertie Early College 2019
- 2019 - Underwrote Field 13 Trips to North Carolina Science Network facilities. (Serving 871 Bertie County Students and 80 teachers/adult chaperones). Also underwrote 11 field trips in 2018.
- March 2019 - Hosted 4th-grade Fishing Club for Windsor Elementary School
- May/June 2019 Sponsored 3 field trips for K-2nd Grades (Windsor Elementary, serving 159 students)
- July 2019 - Windsor Elementary Science Club (15 students)
- 2019 Summer Day Camps - (approximately 45 students)

- I.15 The Town will meet with appropriate agencies to discuss marketing the Town as a tourist destination because of its natural resources.

The Town of Windsor works closely with the Chamber of Commerce, as well as Bertie County Economic Development, to promote all of the Town's active and passive recreational opportunities. Over the last few years, the Town has placed a priority on advertising the availability of the Town's treehouse facilities, as well as the renovated campground.

Additionally, the Town continues to promote the area's historical and cultural resources that also serve as a draw for regional visitors.

- I.16 The Town will strive to protect Windsor's fragile areas from inappropriate, unplanned, or poorly planned development through the following:

- (1) Limit certain land uses in the vicinity of historic sites and natural heritage areas through enforcement of the Windsor zoning ordinance.
- (2) Coordinate all housing code enforcement/ redevelopment projects/public works projects with the NC Division of Archives and History to ensure the preservation and identification of significant historic structures and archaeological sites. Significant historic sites are identified on page 4-29 of this plan.

This action is an ongoing day-to-day function of the Town's administration as potential projects materialize.

- I.17 The town will continue to monitor state stormwater policy, and respond to any new regulations through update of the town's zoning ordinance.

The Town of Windsor will continue to address stormwater flooding conditions throughout the Town's planning jurisdiction as a function of the community's hazard mitigation and resiliency planning efforts. The Town is consistently working with State agencies, regional colleges/ universities, and consultants to identify long-term solutions to the Town's ongoing storm drainage issues.

- I.18 The Town of Windsor will cooperate with the NCDOT, the North Carolina Division of Water Resources, and other state agencies in mitigating the impact of stormwater runoff on all conservation classified areas. The town will support the Division of Water Resources stormwater runoff retention permitting process through its zoning permit system by verifying compliance prior to issuance of a zoning permit.

The Town of Windsor will continue to address stormwater flooding conditions throughout the Town's planning jurisdiction as a function of the community's hazard mitigation and resiliency planning efforts. The Town is consistently working with State agencies, regional colleges/ universities, and consultants to identify long-term solutions to the Town's ongoing storm drainage issues.

- I.19 The Town of Windsor will attempt to apply for grant funds, and utilize Powell Bill funds, to improve stormwater drainage systems associated with existing rights-of-way.

The Town of Windsor will continue to address stormwater flooding conditions throughout the Town's planning jurisdiction as a function of the community's hazard mitigation and resiliency planning efforts. The Town is consistently working with State agencies, regional colleges/

universities, and consultants to identify long-term solutions to the Town's ongoing storm drainage issues.

- I.20 The Town of Windsor will support existing state regulations relating to stormwater runoff resulting from development (Stormwater Disposal Policy 15A NCAC 2H.001-.1003), including coastal stormwater rules, through enforcement of the town's subdivision ordinance.

The Town of Windsor will continue to work closely with NCDEQ, as well as the North Carolina Division of Coastal Management, to enforce and educate regarding all applicable non-point source stormwater runoff regulations.

- I.21 The Town will pursue reduction of its extraterritorial jurisdiction as indicated on Map 29, Future Land Use.

The proposed revision to the ETJ limits is outlined on the Town's Future Land Use Map. To date, the Town has not carried out the formal process to making this legislative change in conjunction with Bertie County.

- I.22 Windsor will consider revising water and sewer extension policies to ensure that public/private cooperation in the provision of infrastructure to serve new development is encouraged. This process may be utilized to support voluntary annexations.

The Town considers all proposals regarding the extension of infrastructure services, and when feasible, will accommodate future development to the maximum extent practicable. Requests will be considered based on the investment required on the part of the Town, in relation to the potential generation of additional tax base.

- I.23 In cases where package treatment plants are approved (within the ETJ), the Town will require a specific contingency plan specifying how ongoing private operation and maintenance of the plant will be provided, and detailing provisions for assumption of the plant into a public system should the private operation fail.

The Town of Windsor works closely with the Bertie County Health Department regarding the development and maintenance of all new or existing package treatment plant facilities. The Town will aim to require that all new development be tied to the Town's central sewer system in an effort to avoid the future development of package treatment plants.

- I.24 Windsor will amend the future land use map, when needed, to reflect any water and/or sewer extension projects.

This issue was addressed during the last plan update in 2018, and will continue to be a factor in discussion regarding plan amendments and updates throughout the life of the plan.

- I.25 Windsor will consult the future land use map when considering the locations of new public facilities and private developments.

The Town considers all factors detailed within the future land use plan when considering the location for new and /or renovated public facilities.

- I.26 The Town will rely on the Division of Water Resources to oversee the operation and management of all package treatment plants in the ETJ, if applicable.

The Town of Windsor works closely with the Division of Water Resources regarding the development and maintenance of all new or existing package treatment plant facilities. The Town will aim to require that all new development be tied to the Town's central sewer system in an effort to avoid the future development of package treatment plants.

- I.27 The Town will request the North Carolina Rural Water Association to prepare a wellhead protection plan.

Wellhead protection is important to Windsor but a formal plan has not been adopted to date. The Town will continue to seek opportunities to develop such a plan.

- I.28 The Town may pursue the planting of street trees along the US Highway 17 Bypass corridor.

This action has not been carried out to date; however, the Town still has plans to address this effort. The Town Board of Commissioners will continue to consider funding this project during annual budget deliberations.

- I.29 Windsor will encourage the construction of acceleration/deceleration lanes for the entrances to major commercial and residential developments.

The Town continues to encourage this practice through the project development process, as well as enforcement of the Town's Zoning Regulations. Additionally, the Town works closely with NCDOT to ensure proper ingress and egress from future development projects.

- I.30 Windsor will cooperate with the US Army Corps of Engineers in the regulation and enforcement of the 404 wetlands permit process.

As projects arise, the Town continues to coordinate all permitting and wetland protection efforts with the US Army Corps of Engineers.

- I.31 Windsor will coordinate all development within the special flood hazard area with the Town's Zoning and Code Enforcement personnel, North Carolina Division of Coastal Management, FEMA, and the US Army Corps of Engineers.

This action is a day-to-day activity relating to the development of all evolving development projects. This effort is particularly sensitive regarding the redevelopment of projects/properties impacted by substantial flooding events.

- I.32 Windsor will continue to enforce its existing zoning and flood damage prevention regulations found in the town's zoning ordinance.

This action is a day-to-day activity relating to the development of all evolving development projects. This effort is particularly sensitive regarding the redevelopment of projects/properties impacted by substantial flooding events.

- I.33 Windsor permits redevelopment of previously developed areas, provided the projects comply with all applicable policies, regulations, and ordinances.

The Town continues to support redevelopment so long as the project complies with all current land development, environmental, and flood damage prevention regulations.

- I.34 Windsor will enforce the density controls in the town's zoning ordinance.

This action is a day-to-day function of the Town's administration regarding new and emerging development and/or redevelopment projects.

- I.35 Windsor will utilize the future land use map to assist with controlling the locations and types of development.

This action is a day-to-day function of the Town's administration regarding new and emerging development and/or redevelopment projects.

- I.36 Continue to participate in and support the County's Hazard Mitigation planning efforts. This effort will include working with Bertie County on the five-year update of the Northeastern NC Regional Hazard Mitigation Plan.

The Town of Windsor is currently engaged in a planning process to update the Northeastern NC Regional Hazard Mitigation Plan. The draft plan is complete, and adoption of the update is anticipated by August of this year. Additionally, the Town continues to diligently carry out a local Hazard Mitigation Program addressing all community facilities. This effort includes the mitigation of single-family homes and commercial properties, as well as the protection and relocation of cultural resources.

- I.37 Windsor will work with the Roanoke/Cashie River Center to promote and educate citizens about ways to reduce stormwater pollutants.

The Town works in conjunction with the Roanoke/Cashie River Center to provide this information; however, currently no formal education sessions have been scheduled. The Town will consider scheduling such sessions moving forward.

- I.38 The Town of Windsor will conserve its surficial groundwater resources by enforcing CAMA and the NC Division of Water Resources stormwater runoff regulations and by coordinating local

development activities involving chemical storage or underground storage and installation/abandonment with Bertie County Emergency Management personnel and the NC Division of Water Resources. The Town will plan for an adequate long-range water supply. In the planning process, Windsor will cooperate with adjacent local governments to protect water resources.

The Town of Windsor continues to work closely with all Local, State, and Federal agencies regarding the location and storage of chemical and other potentially harmful man-made substances. The Bertie County Local Emergency Planning Committee is charged with overseeing the maintenance of these facilities, as well as devising a response plan in the event of an emergency.

- I.39 The Town will enforce its zoning ordinance to aid in protecting sensitive shoreline areas. It will rely on state and federal agencies to promote and protect environmentally sensitive areas.

The Town of Windsor diligently monitors shoreline conditions in an effort to mitigate the impacts of future storm events. When feasible and necessary, the Town will aim to fund projects relating to shoreline stabilization. No projects have been completed since the adoption of the updated plan.

- I.40 Windsor will rely on the technical requirements and state program approval for underground storage tanks (40 CFR, Parts 280 and 281), and any subsequent state regulations concerning underground storage tanks adopted during the planning period.

The Town of Windsor works closely with the North Carolina Department of Environmental Quality Underground Storage Tanks Division regarding the monitoring and location of all UST's within the Town's corporate limits.

- I.41 The Town of Windsor will encourage low impact development techniques.

Through implementation of the Town's Comprehensive CAMA Land Use Plan, Subdivision Regulations, and Zoning Ordinance, the use of low impact development practices is encouraged through the development approval process, as required.

- I.42 The Town will work with the US Army Corps of Engineers to coordinate local approval of industrial projects with the "404" permitting process.

As projects arise, the Town continues to coordinate all permitting and wetland protection efforts with the US Army Corps of Engineers.

- I.43 Windsor will guide development so as to protect historic and potentially historic properties within the Town.

The Town of Windsor is very proactive regarding the protection of historic and cultural resources. Recently, the Town has received funding to relocate the Freeman Hotel facility from its current location to a property located outside of the flood hazard area. The Town will continue to review funding options to address this need.

- I.44 Windsor will coordinate all housing code enforcement and/or redevelopment projects with the NC Division of Archives and History, to ensure that any significant architectural details or buildings are identified and preserved.

This function of the Town's administration is carried out on an as needed basis.

- I.45 Windsor will coordinate all Town public works projects with the NC Division of Archives and History, to ensure the identification and preservation of significant archaeological sites.

Prior to the development/rehabilitation of any property with historical significance, the Town coordinates with the NC Division of Archives and History to ensure that the historical integrity of the site is maintained.

- I.46 The Town of Windsor will work with the Chamber of Commerce and other services to recruit companies to the area.

This action is an ongoing effort between the Town and the Bertie County Chamber of Commerce, and is considered a key function of the Town's economic development program.

- I.47 Windsor will pursue the approval of the Town as a North Carolina certified retirement community.

The Town initiated discussions regarding securing this certification during the development of this plan. This effort is not complete; however, the Town will continue to work towards the formal certification.

- I.48 The Town will continue to support "Downtown Windsor" to study downtown revitalization efforts.

The Town of Windsor continues to provide support and staff representation to "Downtown Windsor" in an effort to bolster the Town's overall economic development efforts.

- I.49 Windsor will support the following in the pursuit of industrial development: New heavy industrial developments should be located so that there is no adverse effect on the Town's ecosystem and be encouraged in areas where such uses can utilize available infrastructure.

As potential projects arise, the Town of Windsor considers the review of these factors extremely important to maintaining the environmental integrity of the Town, Bertie County, and the region overall.

- I.50 The Town of Windsor will consider design and funding sources for upgrading municipal facilities.

The improvement of municipal facilities is an ongoing effort of the Town and is addressed through annual budgeting, as well as grant funding efforts.

- I.51 The Town will continue to enforce the flood hazard reduction provisions of the Windsor zoning ordinance.

This action is an ongoing function of the Town as new development/redevelopment occurs throughout the Town's corporate limits.

- I.52 The Town will prohibit the installation of underground storage tanks in the 100-year floodplain.

The Town of Windsor works closely with the North Carolina Department of Environmental Quality Underground Storage Tanks Division regarding the monitoring and location of all UST's within the Town's corporate limits.

- I.53 Windsor will provide sufficient emergency services to all residents by ensuring the implementation of the following:

- (1) Require that all necessary infrastructure firefighting capability/capacity be provided in new subdivisions and developments.
- (2) Continue to maintain an effective signage and addressing system for all streets, roads, and highways.

The Town of Windsor provides police and fire protection services at the local level. Additionally, the Town works closely with the Bertie County Emergency Management Agency to carry out the terms of the County Emergency Operations Plan. This plan addresses the response to all man-made and natural hazard events. These efforts include the proper addressing of structures, as well as emergency notification.

- I.54 Windsor will continue to support state and federal programs that are deemed necessary, cost-effective, and within the administrative and fiscal capabilities of the Town. These include:

- (1) Community Development Block Grant Program
- (2) Emergency Medical Services
- (3) Coastal Area Management Act, including shoreline access funds
- (4) Small Business Association
- (5) Economic Development Administration Funds
- (6) Rural Development/USDA
- (7) Federal Emergency Management Program
- (8) Parks and Recreation Trust Fund

The Town continues to work closely with these agencies to secure assistance through either low interest loans and/or grant funding as the need arises.

- I.55 Windsor will selectively support state and federal programs related to the Town. The Town, through its boards and committees, will monitor state and federal programs and regulations. It will use opportunities as they are presented to voice support for or to disagree with programs and regulations that are proposed by state and federal agencies.

This action is an ongoing effort carried out by the Town's administration, as well as the Elected Board.

- I.56 Windsor officials will continue to work with the Army Corps of Engineers and any other state and federal agencies to ensure continued dredging and maintenance of river channels as needed to keep these facilities open to navigation.

The Town continues to work closely with Bertie County and the US Army Corps of Engineers to monitor conditions within the Cashie River regarding the proliferation of debris, as well as sedimentation of the riverbed. The Town includes money for river maintenance in the annual budget as necessary.

- I.57 As Planning Board membership vacancies occur, recruit members who have interest and/or expertise in public health.

A vacancy has not occurred on the Planning Board since adoption of the updated plan; however, the Town will consider potential members with a public health interest if a vacancy occurs in the future.

- I.58 Promote social cohesion through community programming by the Health Department, faith-based organizations, or local non-profits.

The Town of Windsor works closely with not only governmental agencies, but also local non-profits and faith-based organizations, to establish community involvement that is truly comprehensive in nature.

- I.59 Work with the Bertie County Extension Office and the Bertie County Public Health Department to achieve the following:

- Increase the opportunities for citizens to purchase and grow healthy foods in the Town.
- Support new opportunities for distribution of locally and regionally produced foods.
- Work to address disparities in access to healthy foods in inadequately served populations and neighborhoods.

The Town of Windsor works with the Bertie County Health Department, as well as local farmers, to provide the Windsor Farmers' Market during the growing season. The farmers' market offers an opportunity for locals to purchase fresh local produce at an affordable price.

I.60 Consider the establishment of zoning overlay districts, which may modify the regulations of the underlying land use zone categories that guide the development of FRESH food stores to promote and protect public health, safety, and general welfare. These general goals include, among others, the following purposes:

- Encourage a healthy lifestyle by facilitating the development of FRESH food stores that sell a healthy selection of food products.
- Provide greater incentives for FRESH food stores to locate in neighborhoods underserved by such establishments.
- Encourage FRESH food stores to locate in locations that are easily accessible to nearby residents.

A "FRESH food store" is a food store, where at least 6,000 square feet of floor area, or storage space is utilized for retailing the sale of a general line of food and non-food grocery products, such as dairy, canned and frozen foods, fresh fruits and vegetables, fresh and prepared meats, fish and poultry, intended for home preparation, consumption, and utilization. Such retail space utilized for the sale of a general line of food and non-food grocery products shall be distributed as follows:

- At least 3,000 square feet or 50% of such retail space, whichever is greater, shall be utilized for the sale of a general line of food products intended for home preparation, consumption, and utilization; and
- At least 2,000 square feet or 30% of such retail space, whichever is greater, shall be utilized for the sale of perishable goods that shall include dairy, fresh produce, frozen foods, and fresh meats of which at least 500 square feet of such retail space shall be designated for the sale of fresh produce.

This strategy is no longer being considered by the Town of Windsor.

I.61 Consider incentivizing the development of neighborhood-based retail and service outlets aimed at addressing the daily needs for residents of adjacent neighborhoods. Facilities should be developed in a manner that aims to ensure the following:

- Promotes compatibility with neighborhood character.
- Helps reduce vehicle trip lengths and frequency.
- Encourages convenient and ready access, particularly for pedestrians and cyclists.
- Serves as a gathering and meeting place within the community.
- Maintains a compact size.

The Town of Windsor promoted the development of this type of facility, but has no intentions of incentivizing this use within the Town's Zoning Regulations.

- I.62 Consider the development and adoption of a complete streets policy. This policy should focus on providing a wide range of transportation options including: bicycle lanes and, and pedestrian access facilities. Increased attention should be given to streets programmed for resurfacing and/or expansion.

This strategy is also addressed within the Town of Windsor Bicycle and Pedestrian Plan. The strategy will be implemented as a function of that document, which will also have impacts on the Town's Zoning and Subdivision Regulations. The Town has just recently begun to initiate the recommendations in the Bicycle & Pedestrian Plan.

- I.63 Consider Street and sidewalk improvements adjacent to existing school sites. This effort shall involve the installation of raised crosswalks to help reduce vehicle speeds and improved pedestrian visibility. Curb extensions may also be considered to shorten pedestrian crossing distance, eliminate parking on or near the crosswalk, and improve sight distance for pedestrians.

This strategy is also addressed within the Town of Windsor Bicycle and Pedestrian Plan. The strategy will be implemented as a function of that document, which will also have impacts on the Town's Zoning and Subdivision Regulations. The Town has just recently begun to initiate the recommendations in the Bicycle & Pedestrian Plan.

- I.64 Consider amending the zoning and subdivision regulations to require the establishment of bicycle parking for new and redeveloped commercial, industrial, and institutional uses.

The Town of Windsor is no longer considering the implementation of this strategy.

- I.65 Consider engaging in the following in order to promote alternative means of transportation:

- Encourage clinics to teach safe cycling to school age children.
- Strategically place signs and provide maps outlining existing and proposed pedestrian and bicycle routes.
- Work with the Region 9 Active Routes to School Coordinator to assess schools within Windsor most suited for enhanced pedestrian infrastructure to connect neighborhoods.

This strategy is also addressed within the Town of Windsor Bicycle and Pedestrian Plan. The strategy will be implemented as a function of that document, which will also have impacts on the Town's Zoning and Subdivision Regulations. The Town has just recently begun to initiate the recommendations in the Bicycle & Pedestrian Plan.

- I.66 Partner with Bertie County to apply for a NCDOT Division of Bicycle and Pedestrian Transportation planning grant to complete countywide Greenways Master Plan.

Bertie County has not yet applied for this funding, and it is unclear whether the County has intentions to move forward with this project.

- I.67 Continue to support the proposed improvements outlined in the 2013 Parks and Recreation Master Plan. Specifically, the town should seek funding to construct the proposed greenway facility connecting the Elm Street Campground to downtown.

The Town of Windsor continues to implement recommendations outlined within the Parks and Recreation Master Plan. Most recently, the Town has upgraded the campground and expanded upon the Town's treehouse structures. The Town has recently focused on utilizing natural and cultural resources as the basis for not only the Town's economic development efforts, but the County overall. In the last month, the Town has received documentation stating that the Freeman Hotel will be relocated subsequent to flood damage stemming from several declared disasters dating back to Hurricane Floyd.

- I.68 Consider creating a Community Garden Produce and Education Organization to establish, maintain, and educate residents in areas in need of physical activity and healthy foods.

The Town of Windsor works closely with the Bertie County Health Department, as well as the Bertie County Parks and Recreation Department, to ensure that the nutritional and recreational needs of all demographics are adequately addressed.

- I.69 Consider factoring issues relating to the promotion of public safety into the normal review process for development proposals. Themes associated with Crime Prevention through Environmental Design (CPTED) should be utilized to improve upon overall community safety and appearance. This effort should address a range of issues including lighting, building deterioration, increasing "eyes on the street", and open space design. The four principles of CPTED are provided below:

- Surveillance - ensuring that places are casually observed by the public, "Eyes on the Street."
- Territorial enforcement - ensuring and promoting sense of ownership of place.
- Access management - designing and providing safe pathways, routes, and entrances that are well defined, well-lit and convenient.
- Quality environment - designing a quality environment that is well-maintained, attractive, and provides for a range of activities to ensure high usage.

The Town intends to update its Zoning and Subdivision Regulations during Fiscal Year 2020-21 in an effort to establish compliance with NCGS 160D. As part of this effort, the Town will consider incorporating these standards regarding future development.

- I.70 Consider the development of neighborhood pocket parks in underserved portions of the town.

The Town of Windsor is always looking for improving upon passive and active recreational opportunities. Additionally, the Town is actively participating in the housing buyout program relating Hurricanes Matthew and Florence. The Town intends to utilize the properties at the

highest and best use allowed under the purview of deed restrictions related to the Federal Emergency Management Agency Buyout program Guidance.

I.71 In order to provide a wide variety of housing choices and affordability, the Town should:

- Look for opportunities to provide housing choices that will support the aging and retirement community.
- Explore different approaches to creating an ample workforce and financially achievable housing stock within the county.
- Develop a community information strategy to promote housing options for seniors.

In conjunction with Bertie County Chamber of Commerce and Bertie County Economic Development, the Town of Windsor continues to support the development of facilities that support the area's aging population.

I.72 Promote aging-in-place as a preference for seniors with services such as home modification and maintenance program.

In conjunction with Bertie County Chamber of Commerce and Bertie County Economic Development, the Town of Windsor continues to support the development of facilities that support the area's aging population.

I.73 Offer and promote awards for planning, designing and building age-friendly built environments.

To date, the Town has not carried out this action. The Town will consider establishing a formal program regarding acknowledgment of these facilities over the next few years.

I.74 Provide adequate street and park furniture: benches, resting places and awnings for shade.

Recommended improvement of the Town's pedestrian facilities has been documented and identified within the Town of Windsor Bicycle and Pedestrian Plan. The Town is in the process of implementing the projects outlined within this document.

I.75 Encourage and support physical activity programs for seniors-fitness, strength, flexibility and balancing activities.

The Town of Windsor works annually with the Bertie County Recreation Department to increase active recreational opportunities for the aging population.